### HIGHLEY PARISH COUNCIL

**An ordinary meeting of Highley Parish Council was held on Tuesday 8th June 2021 at 7pm at the Severn Centre, Highley**

**Present**: Chair :Cllr.D.Tremellen, Cllrs**.**  P.Vinall, ,J.Marshall, . D.Thakrar, T.Quinn, A.Rodgers. M.Williams, J.Rakic, N.Waterson E.Moore, M.Moore

Clerk: Mrs.E.Preston

Parishioners: 0

**00.Parishioners Time - No Parishioners present**

***Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member’s interest maintained by the monitoring officer.***

**01. Welcome to New Councillors**

Chair D.Tremellen welcomed the recently co-opted new councillors and discussed which working groups they would be interested in

CCTV Monitoring - Volunteer – Cllr. Waterson volunteered to join the monitoring team.

**02 Apologies for absence and reasons for absence**

Apologies received Cllr.J.Law – personal. Cllrs. P.Heath and T.Pinches – Holiday.

A Dispensation was granted to Cllr.N.Barker for indefinite absence from Council meeting due to a family commitment***. RESOLVED*** to accept apologies.

**03 To confirm the minutes of the meetings dated 18th May 2021**

***RESOLVED*** to accept minutes as a true and correct record Chair signed the minutes

**4. Matters Arising**

Youth Project – Cllr.Vinall reported that the Highley Reach Youth Project was set to open on Thursday 10th June under the leadership of a qualified Youth Worker Vanessa and Jack and Lee from the village.

CCTV – The camera at the south end of the village was pointing the wrong way out of the village, so this did not cover Netherton Lane. Clerk reported that Technical Services had agreed to turn the camera so that it would catch the exits from the village and Netherton Lane. Also, to quote for an addition camera that would cover the workshops and the pen factory. CCTV at the centre now back online following recent problems with electrics at the centre.

PCSO Shelley Hyde – Parish Priorities - ***RESOLVED*** that the Parish Councils priorities would be as follows:

More Visible police presence

Introduction of Speed Checks

More active investigation of drug dealing.

**05.Correspondence**

Police and Crime Commissioner – Survey

Western Power – Road Closure Netherton Lane – 2nd August 2021

SALC News in Brief

**06. Planning**

21/02188/FUL DEVELOPMENT PROPOSED – Application under Section 73A of the Town and Country Planning Act 1990 for the retrospective change of use of land to accommodate two glamping pods and conversion of (part of) existing dwelling to form one holiday let property

Location: - Proposed Caravan Site NW of Millstone Cottage, Severn Side, Highley, Shropshire, . Reference: 21/02328/FUL (validated: 27/05/2021)- ***RESOLVED*** to Object on the following grounds :

1.Access to the site down a narrow and unsuitable road.   
  
2. The Severn Way Public Footpath passes near to this site and can be seen from the site. This public footpath is a well-used footpath and at all times should be accessible.   
  
3. There does not appear to be a report from the Environment Agency regarding the River Severn and the potential flooding issues.   
  
4. Although the Parish Council objects to this application If planning is granted could part of the condition for acceptance be improvement to Station Road regarding safety issues.

Address: 15 And 17 Ash Street, Woodhill, Highley, Bridgnorth, Shropshire, WV16 6HW

Proposal: Erection of single storey rear extension and porch to frontage of No.15 & No.17

Applicant: Mr Stephen Bowkett (15 & 17, Ash Street, Highley, WV16 6HW) ***– RESOLVED*** No objection.

**Planning Decisions**

Reference: 21/01045/COU (validated: 23/03/2021)

Address: 20 Staley Grove, Highley Shropshire, WV16 6FB

Proposal: Change of use from designated public open space to private residential curtilage

Decision: Grant Permission

Reference: 20/03697/OUT (validated: 15/09/2020): Land West Of, 13 Beech Street, Woodhill, Highley, Shropshire. Proposal: Outline application (all matters reserved) for the erection of one pair of semi-detached dwellings

Decision: Refuse

Reference: 21/00861/CPE (validated: 19/02/2021)

Address: Annexe, Romyra, Blything Court, Highley, Bridgnorth, Shropshire, WV16 6JL

Proposal: Application for Lawful Development Certificate for the existing use of annex as a dwelling

Decision: Certificate - Not Lawful

Decision: Refuse

**07. Severn Centre- Management Fee – *RESOLVED*** to pay the £18721.20 (first six months) Management Fee.

**08.Grant Request – Highley Community Project** Grant application received**. *RESOLVED*** to give a grant of £1400 towards a Freezer for this project.

**09. Grant Request – Highley Brownies**

Clerk reported that she had provided the Brownie’s with the grant application form and was awaiting a response**.**

**10.SALC – Affiliation Fees - *RESOLVED*** to pay the Affiliation Fees of £1294.88

**11. Litter – from last meeting Cllr. A.Rodgers and Cllr. T.Quinn –** Following discussions it was ***RESOLVED*** tat letters be sent to the schools to ask them to assist us in promoting the anti-litter message . Cllr. Rodgers to do this and report back to the Parish Council.

**12 . Finance:**

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| HMRC | Tax & NI | 73.76 |
| Luna Petals | Village flowers | 2188.60 |
| M.E.Preston | Salary | 1014.76 |
| S.J.Maintenance | Village Maintenance | 220.00 |
| S.J.Maintenance | Village Maintenance | 440.00 |
| SALC | Affiliation Fees | 1294.88 |
| Severn Centre | Room Hire | 24..76 |
| Severn Centre | Management Fee | 18721.20 |
| Technical Services | CCTV | 20,817.85 |
| Highley Comm.Project | Grant for Freezer (137) | 1400.00 |
| Came & Co. | Parish Council Insurance | 1296.36 |

Meeting Closed 8.35pm

Signed: Chair ………………………………….. Date: ……………………………………………..