**HIGHLEY PARISH COUNCIL**

Clerk: Miss Alison Palmer

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To: All members of the Planning Committee,

The Public and Press

You are summoned to attend a Meeting **of the Planning Committee** which will be held at **The Severn Centre library** at **6.30pm on Tuesday 1st April 2025** for the transactionof businessas set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting. If you wish to speak at the meeting, please contact the Clerk prior to the meeting.

A. Palmer

Alison Palmer

Clerk/RFO to Highley Parish Council.

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**01.Apologies for Absence**

**02.Declarations of Interest**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest, whether or not the interest is entered in the register of members interest maintained by the monitoring officer.

**03. Parishioners Question Time**

Members of the public who are electors of the Parish of Highley are advised that they are welcome to ask questions about agenda items. If a question relates more generally to the business of the Council, advance notification is preferred in order to provide a more considered response. Verbal responses are not always possible, and so questions may receive a written reply. In accordance with standing order 1 (HPC/SO 2024) questions should be related to matters of the Parish Council policy or practice not related to the individual affairs of either the questioner or another named person.

[*Clerks Note: The Chairperson for the meeting will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes, standing orders may be suspended to allow discussion from the floor between applications*]

**04. Minutes**

To approve the minutes of the meeting of Highley Parish Council held on **Tuesday 4th March 2025**

**05. Members are requested to make comment on the following applications**

(plus, any further applications that are received following publication of this agenda)

**25/00799/DIS** Discharge of Condition Nos. 4 (Details of Materials), 5 (Construction Management Plan), 6 (Landscaping), 7 (Bat and Bird Boxes), 8 (External Lighting), and 11 (Passing Place Details) for Planning Permission Ref: 24/02852/FUL.

**25/00839/FUL** Single storey rear and side extension Mr R James Yew Tree Grove