**HIGHLEY PARISH COUNCIL**

Clerk: Miss Alison Palmer

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To: All members of the Planning Committee,

You are summoned to attend a Meeting **of the Planning Committee** which will be held at **The Parish Council OFFICE within the Severn Centre** at **6.30pm on Tuesday 26th August 2025** for the transactionof businessas set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting. If you wish to speak at the meeting, please contact the Clerk prior to the meeting.

A. Palmer

Alison Palmer

Clerk/RFO to Highley Parish Council.

**01.Apologies for Absence:**

**02.Declarations of Interest**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest, whether or not the interest is entered in the register of members interest maintained by the monitoring officer.

**03. Parishioners Question Time**

Members of the public who are electors of the Parish of Highley are advised that they are welcome to ask questions about agenda items. If a question relates more generally to the business of the Council, advance notification is preferred in order to provide a more considered response. Verbal responses are not always possible, and so questions may receive a written reply. In accordance with standing order 1 (HPC/SO 2024) questions should be related to matters of the Parish Council policy or practice not related to the individual affairs of either the questioner or another named person.

[*Clerks Note: The Chairperson for the meeting will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes, standing orders may be suspended to allow discussion from the floor between applications*]

**04. Minutes**

To approve minutes of the meeting of Highley Parish Council held on **Tuesday 29th July 2025**

**05. Members are to hold Q&A session with Mr Craig Bethel (Rural Housing Enabler)** to understand what community-led benefits he can support Highley with, and the possibility of conducting a housing survey within the village as mentioned last month.

**06. Members are requested to make comment on the following applications**

(plus, any further applications that are received following publication of this agenda)

**25/02723/TCA** Works to 2x Holly (T1&T3) 1 x Field Maple (T2) 3 x Hazel (T4, T6, T7) 1 x Sycamore (T5) 1 x Ash (T8) & 1 x Hawthorn (T9) within Highley Conservation Area at Rose Cottage, Smoke Alley.

**25/02974/FUL** Part-retrospective planning application for the retention of 44 shipping containers for commercial use and implementation of a landscaping scheme. Coomby’s Farm. Mr. & Mrs. Herbert.

**07. Members to receive a verbal report from Councillor Pinches following attendance at The Guildhall Southern Planning Committee meeting this afternoon.**

**08. Decision on future dates and times to be made.**