

HIGHLEY PARISH COUNCIL

Clerk: Miss Alison Palmer

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To: All members of the Planning Committee,

You are summoned to attend a Meeting **of the Planning Committee** which will be held at **The Parish Council OFFICE within the Severn Centre** at **6.30pm on Tuesday 28th October 2025** for the transaction of business as set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting. If you wish to speak at the meeting, please contact the Clerk prior to the meeting.

A. Palmer
Alison Palmer
Clerk/RFO to Highley Parish Council.

01. Apologies for Absence:

02. Declarations of Interest

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest, whether or not the interest is entered in the register of members interest maintained by the monitoring officer.

03. Parishioners Question Time

Members of the public who are electors of the Parish of Highley are advised that they are welcome to ask questions about agenda items. If a question relates more generally to the business of the Council, advance notification is preferred in order to provide a more considered response. Verbal responses are not always possible, and so questions may receive a written reply. In accordance with standing order 1 (HPC/SO 2024) questions should be related to matters of the Parish Council policy or practice not related to the individual affairs of either the questioner or another named person.

[Clerks Note: The Chairperson for the meeting will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes, standing orders may be suspended to allow discussion from the floor between applications]

04. Minutes

To approve the minutes of the meeting of Highley Parish Council held on **Tuesday 30th September 2025**

05. Members are requested to make comment on the following applications:

(plus, any further applications that are received following publication of this agenda)

25/03811/TCA Reduce crown height by 30-50% of 1 no pine within conservation area. Wits End, main Road, Highley.

25/03806/FUL Erection of 2 dwellings and associated landscaping. Cockshutt Lane, Highley. Mr T Davies.

25/03777/FUL Erection of four detached bungalows, creation of vehicular access, on-site road and parking areas. Land rear of Beechcroft, Vicarage Lane. Highley. Westbeech Group

For information only (no applications submitted) :

25/03649/SCR EIA screening opinion requested regarding outline application for up to 350 dwellings along with associated works. Land at Netherton Lane, Highley.

06. Comments are invited regarding the Pre-Application Planning protocol for developers.

Supporting documents emailed 27/7/25. Amendments and legal disclaimers added following Sept meeting.

07. Review the template for housing needs survey – any suggestions for feedback to Craig Bethell following meeting. (template shared separately)

08. Any Planning breaches to report and action to be required.

09. Next Meeting Date.