

HIGHLEY PARISH COUNCIL

Clerk: Mrs E Preston

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Date: 25th May 2018

To: All Parish Council members

The Public and Press

You are summoned to attend an **Ordinary Meeting of Highley Parish Council** which will be held on **Tuesday 3rd June 2018 at the SEVERN CENTRE, HIGHLEY at 7pm** for the transaction of business as set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting.



ELLA PRESTON

CLERK TO HIGHLEY PARISH COUNCIL.

AGENDA:

00. Parishioners Time (15 minutes) - Speaking at a Meeting - You do not have the right to speak at a meeting unless invited to do so by the Council. If you wish to speak then you must contact the Clerk beforehand or make yourself known to the Clerk/Chair at the start of the meeting.

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether the interest is entered in the register of member's interest maintained by the monitoring officer.

01. Apologies for absence

02. To confirm the minutes of the meeting dated 1st May 2018

03. Matters Arising

Youth Council/Skate Park – update from Meeting – Cllr. Court
Highley School Play Equipment Opening – Report Cllr. Court.
Castle Inn – Public Protection Officer Shropshire Council

04. Correspondence

SALC – May Bulletin

Shropshire Council – Graham Downes – Verge Cutting

Highley Guides – Thank you for grant towards Refurbishments at Guide Hut.

SALC – Queens Award for Voluntary Service

05. Planning – No plans received to date

06. Highley Carnival – Request for funding for Bunting for Carnival Day. – From last meeting.

07. Parish Council Accounts – End of year Audit of Accounts – Internal Auditors Report
Statement of Assurance Accounts – Details enclosed. To approve as recommended by the
Revenue and Resources Committee

08. CIL Funds – Neighbourhood Fund and CIL Local. – Details Enclosed. To look at projects
for CIL Funds-

09. New Standing Orders – to adopt new regulations as recommended by the Revenue and
resources committee

10. Appointment of Standards Committee - As recommended by the Revenue and
Resources Committee to set up a Standards Committee to look at any complaints against
the Parish Council.

11. To look at additional Parking Restrictions in village – from last meeting

12. To look at purchasing Audio Equipment for Parish Council meetings – Cllr. Court to
report.

13. Severn Centre – Management Fee. - Annual Grant as per 10-year Management
Agreement.

14. Youth Council – Match funding Grant request for Skate Ramp Hire for Summer Activities
for Youths.

15. Highley Companions – Grant for room hire as agreed at Parish Council meeting.

16. Shropshire Councillors Report

17. St. Marys Churchyard – Report from meeting and to discussion on future options.

18. Finance: Clerks Salary. HMRC – Tax and National Insurance. Severn Centre Trust – Room
Hire, Viking Direct Stationery Npower – Street lighting. Eon – Street Lighting.

Severn Centre – Management Fee. Dixons – Microsoft Office. Came & Co. – Parish Council
Insurance.