Highley Parish Council

Severn Centre, Bridgnorth Road, Highley, Nr. Bridgnorth WV16 6JG Email: clerk@highleyparish.gov.uk Phone: 07496 821159

Present: Cllrs T. Quinn (Chair), J. Marshall, D. Thakrar.

Clerk: A.Palmer

Members of Public: None present

Revenue & Resources Committee MINUTES

Tuesday 28th July 2026 – 6.30pm

RRC26-27.01 Apologies for Absence

RESOLVED to accept apologies from Cllr S.Bunn

No apologies received H. Hancox.

Power: Local Government Act 1972, s.85

RRC26-27.02 Declarations of Interest

There were no declarations made.

Power: Localism Act 2011, s.31

RRC26-27.03 Parishioners Question Time

There were no members of public present.

RRC26-27.04 Minutes

RESOLVED to approve the minutes of the Revenue & Resources Committee Meeting dated **Tuesday 28th April 2026**.

Power: Local Government Act 1972, Schedule 12, Paragraph 41(1)

RRC26-27.05 Quarterly Accounts – Q1 Review

RESOLVED to approve the Q1 quarterly accounts and associated expenditure review.

Power: Local Government Act 1972, s.151; Accounts and Audit Regulations 2015

RRC26-27.06 Bank Reconciliation Review

RESOLVED to approve the bank statements against reconciliations for Quarter 1.

Power: Local Government Act 1972, s.151

RRC26-27.07 VAT Claim Review

RESOLVED to approve the VAT claim for Quarter 1.

Power: Value Added Tax Act 1994; Accounts and Audit Regulations 2015

RRC26-27.08 Any Other Financial Matters

RESOLVED to approve the August payments in lieu of no Full Council meeting, as follows:

- The Severn Centre – Youth Club Hall hire, £109.44 (July, end of term)
- St Mary's Churchyard – maintenance, £487.50 (July payment)
- Clerk's salary, pension contributions and HMRC Tax/NIC
- Mobile SIM (Lebara) – £5
- Lite Ltd – Christmas Light installation, £900 (initial payment £450 and remainder to follow upon completion)

Power: Local Government Act 1972, s.111

RRC26-27.09 Date of Next Meeting

RESOLVED to meet for Q2 on **Monday 19th October 2026 6.30PM**.

Power: Local Government Act 1972, Schedule 12, Paragraph 23

Signed: Dated:

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