HIGHLEY PARISH COUNCIL

An ordinary meeting of Highley Parish Council was held on Tuesday 27th June 2023 at 7.00pm at the Severn Centre, Highley.

**Present**: Chair T. Quinn, Councillors; T. Pinches, J. Law, A. Rodgers, D. Thakrar, P. Vinall

Clerk: H. Bowkett

Parishioners: None Present

1. **Parishioners Time**

None Present.

**01.Apologies and reasons for Absence**

Cllr C. Stanley due to illness, Cllr J. Griffin due to personal reasons, Cllr E. Moore due to prior commitments, Cllr E. Carter due to work commitments. It was **RESOLVED TO ACCEPT** these apologies.

Cllr J. Felix absent without apologies.

**02.To confirm the minutes of the meetings dated Tuesday 6th June 2023**

It was **RESOLVED TO ACCEPT** the minutes dated Tuesday 6th June.

**03.Correspondence- Including emails circulated to councillors and anything received after publication of the agenda**

Cost of living- Citizen’s advice bureau

Patient Letter- Highley Medical Practice

SALC- news bulletin

D-Day Anniversary- SALC

Star Council Awards 2023- ALC

Shropshire Street works- Upcoming Road closure of Borle Mill to Netherton Lane Junction

**04.** **Approval of accounts:**

**a) Sign off accounts as presented by Clerk- RESOLVED TO ACCEPT**

**b) To consider Internal Auditor’s report- RESOLVED TO ACCEPT**

**c) To complete Annual Audit form AGAR section 1- Read out and approved by all councillors, RESOLVED TO ACCEPT**

**d). To complete Annual Audit form section 2 – accounting statements. RESOLVED TO AGREE and signed by Chair of Highley Parish Council.**

**e) To approve Asset Register- RESOLVED TO ACCEPT**

**05. To consider grant application form on behalf of Highley Carnival**

It was **RESOLVED TO ACCEPT** to pay the grant request sum of £900 with an extra contribution of £100 towards the cost of the carnival for 2024.

**06. To approve quote for clearance of allotment boundary on Hagg Corner- to be postponed until the next meeting due to not receiving quotes in time for the meeting.**

**07. Planning applications received**

**Applications:**

PLANNING REFERENCE: 23/02215/FUL

DEVELOPMENT PROPOSED: Erection of 1No eco dwelling and associated works.

LOCATION: Proposed Residential Development Land Southwest Of, Church Street, Highley, Shropshire,

OS REFERENCE: 373960 – 283435

APPLICANT: Mr Brian Cook

It was **RESOLVED to SUPPORT** this application. Cllr P. Vinall abstained from this vote.

**08. Finance:**

|  |  |  |
| --- | --- | --- |
| S. Bowkett | Plant Services | 550.00 |
| Wavenet | Annual User Fee | 2180.14 |
| E. Moore | Litter Picking Expenses | 35.72 |
| BA Shorthouses | Skip Hire | 195.00 |
| DK Landscaping | Village Flowers | 1200.00 |
| Viking | Stationary | 41.33 |
| Severn centre Trust | Room and Office Hire | 448.26 |
| Severn Centre Trust | Youth Club room hire | 160.50 |
| Severn Centre Trust | Youth club room hire | 128.40 |
| Severn Centre Trust | Room and office Hire | 372.50 |

It was **RESOLVED TO ACCEPT** these finance payments.

Signed Chair………………………………………………………. Date……………………………………………………..