



HIGHLEY PARISH COUNCIL

Severn Centre, Bridgnorth Road, Highley, Nr. Bridgnorth WV16 6JG

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An ordinary meeting of the **Revenue and Resources Committee** was on **Tuesday 14th October 2025** at 6.30pm.

Present: Councillors: J. Marshall, P. Vinall, T. Quinn.

Clerk: A. Palmer

0.0 Cllr Quinn was nominated as Chair for the duration of this meeting.

01. Apologies for Absence

Cllrs A. Edwards, H. Hancox, D. Thakrar: No written apologies were received

02. Declaration of Interest

There were no declarations made.

03. Parishioners Question Time

There were members of public in attendance.

04. Minutes

The minutes from the meeting dated **Tuesday 8th July 2025** were approved and signed by Cllr Vinall.

05. To review spending and the second quarterly accounts against budget.

Spending was reviewed and discussed against the annual budget.

06. To check bank statements against reconciliations.

Bank statements and reconciliations were scrutinised and signed off by members.

07. Members to decide on transferring of funds

Bank statements showing the relevant balances and transactions were presented to Members for transparency and verification. Following preliminary approval by Full Council (Minute 15, October Meeting), Members discussed the transfer of funds held in Lloyds CB4 to Lloyds CB1 to support year-end commitments, the emptying and closure of Lloyds CB2 with its balance transferred to CB1, and the continued use of the CCLA Public Sector Deposit Fund as the Council's designated reserve management account.

It was **RESOLVED** to proceed with the above actions to facilitate year-end reconciliation and streamline account management.

08. To check VAT claim.

It was **RESOLVED** to approve the VAT claim for Q2 and the payment change into CB1 account.

09. To create a plan for budget and precept

It was **RESOLVED** to increase the precept requirement by 10% and recommend this to full council at Novembers meeting.

Members **REQUESTED** to investigate how the council taxpayer gets their percentage filtered down.

Members **REQUESTED** to produce a year end projection at Q3

10. Next Meeting

Tuesday 20th January 2026

Signed:

dated:

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