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Description automatically generated **HIGHLEY PARISH COUNCIL**

**Minutes of the Revenue & Resources Committee Meeting of Highley Parish Council held at The Severn Centre on Wednesday 27th November 2024 at 5pm.**

**Present**: T. Quinn (Chair) J. Marshall.

**Clerk:** A. Palmer

**01.Apologies for Absence:** Cllrs D. Thakrar, P. Vinall, T. Pinches, A. Edwards. A, Rodgers.

**02. Declaration of Interest**

No declarations of interest were declared.

**03. Parishioners Question Time**

No public questions were received.

**04. Minutes**

It was **RESOLVED to ACCEPT** the minutes of the Revenue & Resources meeting held on Tuesday 22nd October 2024.

**05. 2025-26 Budget**

**It was decided to accept the meeting as quorate as information and budget plans had been received from other councillors prior to the meeting.**

The committee began their initial discussions surrounding the setting of the budget for FY 2025-26 after being provided with a subjective analysis from the RFO.

The report was looked at in detail, line by line and small amendments made.

Attached Budget.

**Actions:**

* Clerk to contact Chair regarding quotation for email subscription May 2025.
* Budget to be shared with full council immediately and precept prepared by Clerk for January 7th approval.
* Chase up lighting company for outstanding invoices.

**06. Next Meeting**To agree the precept at full council on Tuesday 7th January 2025.