HIGHLEY PARISH COUNCIL

Clerk: Miss A. Palmer

Severn Centre, Bridgnorth Road, Highley, Nr. Bridgnorth WV16 6JG

Email: [clerk@highleyparish.co.uk](mailto:clerk@highleyparish.co.uk)

Phone: 07496821159

To: Highley Parish Councillors

The Public and Press

You are summoned to attend **the ordinary meeting of Highley Parish Council** which will be held on Tuesday 7th November 2023 at 7pm at the Severn Centre, Highley for the transactionof businessas set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting. If you wish to speak at the meeting, please contact clerk/chair prior to the start of the meeting.

A. Palmer

Alison Palmer

Clerk to Highley Parish Council.

**Agenda**

**00. Parishioners Time**

**Speaking at a Meeting** - You do not have the right to speak at a meeting unless invited to do so by the Council.

***Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member’s interest maintained by the monitoring officer.***

**01.Apologies and reasons for Absence**

**02.To confirm the minutes of the meetings dated Tuesday 3rd October**

**03. Application for Vacant Councillor Position-** Mrs Sally Bunn and Mr Adam Lucas (both declarations of Interest have been forwarded to Council).

**04. Clerk’s Update**

**05.Correspondence -plus any further correspondence after issue of Agenda**

Road Closures: A458 Bridgnorth to Morville Heath 13-15th November

St Mary’s Street, Bridgnorth 21/1/2024

Kinlet Road, Kidderminster 9/10/23 29/10/23

B4555 Eardington to Bridgnorth 10/11/23 – 13/11/23

B4555 Chelmarsh to Upper Forge 22/11/23 – 24/11/23

A4169 Much Wenlock – Buildwas 8/01/2024 – 19/01/2024

* Raffle Prize Letter sent to SharePoint and HPC
* Cllr Edwards Report regarding Bridgnorth Sixth Form Provision circulated to Councillors and added to SharePoint.
* Climate and Ecology Bill request.
* Local Health and Community tackling high blood pressure.
* Policing update of callouts.
* Highley Christmas Fayre Poster

**06. Reports (if available) to be circulated.**

1. **Shropshire Councillor Mark Williams**
2. **Policing report – (shared with council)**

**07. To update on nominations for this year’s civic awards – Successful nominations to be approved.**

**08. To appoint councillor representative for wreath laying on Remembrance Sunday**

**09. To approve purchase of lanyards for new councillors: 3 x £15**

**10. To approve new Policies** – distributed to Council and added to SharePoint.

**11. Request to support Climate and Ecology Bill** distributed to Council and added to SharePoint – draft motion in files.

**12. To form a Police Force working group** Membership and objectives of the group.

**13. To consider funding towards Highley Medical Hub.** No defined expectation that HPC will contribute from Neighbourhood Fund (approx. £1,300 intotal) but in accordance with IIG, this is required to be confirmed in writing.

**14. Planning applications received- plus any further applications after issue of Agenda.**

**15. Finance:**

H Bowkett & A Palmer salary, HMRC tax and NI, EE mobile phone, Severn Ctr room & office hire, A Palmer phone cable and cover expenses, A Palmer cable ties for poppies, Technical Services CCTV, Highley Property Services repairs to village bus shelter, Non-stop kids entertainment, D+K Landscaping (Silverdale), D Maiden (hedge cutting)

**Plus any invoices that come in prior to the meeting.**

**Meeting End time:**