



Severn Centre, Bridgnorth Road, Highley, Nr. Bridgnorth WV16 6JG

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To: All members of the Planning Committee,

You are summoned to attend a Meeting **of the Planning Committee** which will be held in **The Severn Centre library** on **Tuesday 7<sup>th</sup> July 2026** at **6.00pm** for the transaction of business as set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting. If you wish to speak at the meeting, please contact the Clerk prior to the meeting.

A. Palmer  
Clerk/RFO to Highley Parish Council.

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## HIGHLEY PARISH COUNCIL

**PLANNING COMMITTEE MEETING 7/7/2026 at 6pm Severn Centre, Highley**

### AGENDA

#### **PL26-27.22 Apologies for Absence**

To receive apologies for absence. *Power: Local Government Act 1972, Sch.12, para.40.*

#### **PL26-27.23 Declarations of Interest**

To receive any declarations of disclosable pecuniary interests or other registerable interests in accordance with the Localism Act 2011 and the Council's Code of Conduct.

Members are reminded that they must leave the room during discussion and voting on any item in which they have a disclosable pecuniary interest or other registerable interest, whether or not the interest is recorded in the Register of Members' Interests.

#### **PL26-27.24 Parishioners' Question Time**

Members of the public who are electors of the Parish of Highley may ask questions relating to items on the agenda.

If a question relates more generally to the business of the Council, advance notice is preferred to allow a considered response. Verbal responses may not always be possible and may be followed up in writing.

In accordance with Standing Order 1 (HPC/SO 2024), questions must relate to Parish Council policy or practice and not to the personal affairs of the questioner or any named individual.

**Clerk's Note:** The Chair will generally allow up to **15 minutes** for public questions, with **3 minutes per speaker**. Standing Orders may be suspended to allow discussion from the floor between applications.

### **PL26-27.25 Minutes**

To approve the minutes of the Planning Committee meeting held on **Tuesday 2<sup>nd</sup> June 2026**.

*Power: Local Government Act 1972, Sch.12, para.41(1).*

### **PL26-27.26 Planning Applications**

Members are requested to consider and comment on the following planning applications:

26 01837 CPL Ms Gillian Hawkins 23 Hazelwells Road – For Information Only

26 02258 CPL Mr Adrain Walker Wrens Nest – For Information Only

(Plus any further applications received after publication of this agenda.)

*Power: Town and Country Planning Act 1990; Local Government Act 1972, s.101.*

### **PL26-27.27 Standing Agenda Item: County Councillor Report**

To receive a verbal or written update from the County Councillor on matters relevant to Highley, including planning issues, enforcement, and updates from Shropshire Council.

Members may ask questions for clarification.

**No decisions will be made under this item.** Any matters requiring a decision will be placed on a future agenda.

### **PL26-27.28 Planning Breaches – Reported Concerns and Required Action**

To receive updates on reported breaches and agree any actions required.

*Power: Town and Country Planning Act 1990 (consultation powers only).*

### **PL26-27.29 Updates to Respond Back to Committee from Previous Actions**

To receive updates on matters previously raised and agree any further action.

## **PL26-27.30 – Local Plan Representation**

**To consider and approve the draft representation to the Shropshire Local Plan Consultation**, prepared following the Planning Committee discussion in June (Minute PL26-27.30). Members will be asked to review the draft response, including concerns previously identified regarding:

- public transport inadequacy;
- highways capacity and access constraints;
- wider infrastructure deficiencies; and
- the need to complete the **Housing Enabler Survey** to support Highley's evidence base.

Council will be asked to **approve submission of the representation** and confirm any further actions required.

## **PL26-27.31 Housing Needs Survey**

Confirmation of receipt of Draft 2 of Housing needs survey to be approved and further actions to be given.

## **PL26-27.32 Next Meeting Date**

To confirm the date and time of the next Planning Committee meeting.

## **PL26-27.33 Exclusion of the Press and Public**

To resolve that, under **Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**, the press and public be excluded for the following item(s) due to the confidential nature of the business to be transacted.