Highley Parish Council

Severn Centre, Bridgnorth Road, Highley, Nr. Bridgnorth WV16 6JG Email: clerk@highleyparish.gov.uk Phone: 07496 821159

To: All members of the Revenue & Resources Committee.

You are summoned to attend a meeting of the Revenue & Resources Committee to be held at the Highley Parish Council Office at **6.30pm on Monday 19th October 2026** for the transaction of business as set out below.

A. Palmer Clerk to Highley Parish Council

Revenue & Resources Committee Agenda

Monday 19th October 2026 – 6.30pm

RRC26-27.10. Apologies for Absence

To receive any apologies for absence. **Power:** Local Government Act 1972, s.85

RRC26-27.11. Declarations of Interest

To receive declarations of any disclosable pecuniary or other registerable interests in matters on the agenda. Members are reminded of their obligation to leave the room during discussion and voting where such interests exist. **Power:** Localism Act 2011, s.31

RRC26-27.12. Parishioners Question Time

Electors of the parish may ask questions relating to items on the agenda. Questions relating more generally to Council business should be submitted in advance. **Power:** Public Bodies (Admission to Meetings) Act 1960 *Clerk's Note: Up to 15 minutes; each question limited to 3 minutes.*

RRC26-27.13. Minutes

To review the minutes of the Revenue & Resources Committee Meeting dated Tuesday 28th July 2026. **Power:** Local Government Act 1972, Schedule 12, Paragraph 41(1)

RRC26-27.14. Quarterly Accounts – Q2 Review

To review spending and the second quarterly accounts against budget. **Power:** Local Government Act 1972, s.151; Accounts and Audit Regulations 2015 *(Reflects wording from Q1 agenda and October 2025 agenda.)*

RRC26-27.15. Bank Reconciliation Review – Quarter 2

To check bank statements against reconciliations for Quarter 2. **Power:** Local Government Act 1972, s.151

RRC26-27.16. VAT Claim Review – Quarter 2

To check the VAT claim for Quarter 2. **Power:** Value Added Tax Act 1994; Accounts and Audit Regulations 2015

RRC26-27.17. Budget & Precept Preparation 2027/28

To consider the draft budget position and begin forming the budget and precept proposal for recommendation to Full Council on November 3rd. Supporting documents to be provided. **Power:** Local Government Finance Act 1992; Local Government Act 1972, s.151 *(Mirrors October 2025 Item 09.)*

RRC26-27.18. CCTV System Upgrade – Lightwire Quotation

To receive and consider the tiered quotation from Lightwire for improvements to the existing CCTV system at the Severn Centre and surrounding areas. To discuss system requirements, coverage improvements, and potential budget allocation. **Power:** Local Government Act 1972, s.111 *(New item for 2026.)*

RRC26-27.19. Any Other Financial Matters

To consider any additional financial matters relevant to the quarterly review. **Power:** Local Government Act 1972, s.111

RRC26-27.20. Date of Next Meeting

To agree the date of the next quarterly meeting (Q3 Accounts – January 2027). **Power:** Local Government Act 1972, Schedule 12, Paragraph 23